

# Rental Housing Registration Form

Address: \_\_\_\_\_ # of units at this address: \_\_\_\_\_

Type of Unit: ☐ duplex/bi-attached ☐ multi-family ☐ single family detached ☐ other

Legal Description: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Property Owner's e-mail: \_\_\_\_\_

Manager Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Manager's e-mail: \_\_\_\_\_

Registration Fee: \$10.00 - 1<sup>st</sup> unit; \$2.00 each additional unit Total Fee: \_\_\_\_\_

Make checks payable to: City of Ankeny Mailing Address: 220 W First Street, Ankeny, IA 50023

Office Use Only:

Date Paid: \_\_\_\_\_ Amount: \_\_\_\_\_ Check #: \_\_\_\_\_ Cash ☐ Initials: \_\_\_\_\_

## INSPECTOR CERTIFICATION

I, \_\_\_\_\_, hereby state that I have inspected the rental unit(s)  
located at: \_\_\_\_\_ and I certify this/these  
unit(s) comply on this date \_\_\_\_\_ with the provisions of the City of  
Ankeny Property Maintenance & Housing Code.

Inspector's Signature \_\_\_\_\_

Certification # \_\_\_\_\_

## INSPECTION CERTIFICATE

This certificate issued pursuant to Chapter 177.08 of the Municipal Code certifying that at the time of issuance this/these rental dwelling unit(s) was in compliance with the provisions outlined in the City of Ankeny Property Maintenance & Housing Code. This certificate is granted to the above listed property owner to operate and maintain rental dwelling unit(s) at: \_\_\_\_\_ in the City of Ankeny, Iowa. This certificate may be suspended under the provisions of the above order.

Approved for issuance by:

Building Official \_\_\_\_\_

Date \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Certificate # \_\_\_\_\_